



# Woodland Elementary School

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*School Nurse*

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To Whom It May Concern:

I am writing this letter of recommendation for Wendy Marino. I have known Mrs. Marino since July of 2012 when I became principal of Woodland Elementary School. During my tenure, Wendy has been a 4<sup>th</sup> grade teacher and STEAM/Enrichment teacher in our building. Over the last couple years, Mrs. Marino has expressed interest in becoming an administrator. She has always been an informal leader within the building and I saw this as a natural progression for her career path. It is without reservation that I write this letter to support her candidacy as an administrator in your building.

When I met Wendy, I was immediately struck by her outgoing, friendly personality. She was one of the first people that welcomed me in the school community and wanted to know how she could help. She volunteered to become a mentor for new staff. This was a great initial step into finding more leadership roles. She has always gone out of her way to help her colleagues whenever she could. In fact, she has the ability to sense when someone can use her help and offers the resources, time or advice as appropriate. She is a great colleague and leader among her peers.

Wendy's track towards an administrative position has really begun to accelerate. When she explained to me that she wanted to pursue the certification, I thought that she was making a great decision. She works hard at making connections with all staff members. She actively seeks opportunities to support administration. Mrs. Marino has developed a knack for knowing where support is needed and has learned to take initiative in offering the support. Upon completing her administrative certification requirements, she has filled in as a substitute administrator from time to time throughout this year. It has been a role that she has taken very seriously and has done a great job. She has experienced some of the day to day responsibilities of an elementary administrator. I believe that these experiences have further cemented her decision to move into an administrative role.

Mrs. Marino has the skills to be a great administrator. Her student-first approach to administration will serve her well as she takes on more leadership roles. During her work as a substitute assistant principal, most of her responsibilities were in student discipline. I have observed Mrs. Marino approach each interaction with students as a learning opportunity. She was able to maintain the student's dignity while explaining where the child went wrong. She was careful to talk to parents and the teachers as well and explain each situation respectfully. She has done a great job as a disciplinarian.

I am confident that Mrs. Marino will be a great administrator. Please feel free to contact me if you need further clarification.

Sincerely,

Craig A. Consigli